SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

WEST SILCHAR COLLEGE

VILL.- BARJATRAPUR, P.O.- BARJATRAPUR, P.S.-BARKHOLA,
DIST.-CACHAR, STATE-ASSAM, PIN-788110
788110
www.westsilcharcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Institutional Profile: West Silchar College first started its journey in 1985 under Gauhati University. With the inception of Assam University in the year 1994, West Silchar College automatically came under the domain of Assam University in the year 1994. The pioneers of the College were the education loving people of greater West Silchar area who sowed the seed of this rural College. The College has an ideal location by the side of a 'Dighi' popularly known as 'Rani Dighi' and sprawled over 18 bighas of land donated by Laskar & Barlaskar families, in rural surroundings at Barjatrapur on the West Bank of the river Barak crossing the "Altaf Setu' on "Rani Induprobha Road" in the district of Cachar. The distance between the College and the Silchar city is about 15 Kms. Away from the humdrum of the busy city life of Silchar and set amidst rural but peaceful surroundings, the College engages itself in academic pursuits. West Silchar College is an Arts College. At present the College offers Three Year Degree Course under Assam University, Silchar. After a long journey of 27 years in venture stage, West Silchar College was Provincialised by the Govt of Assam on 20-01-2014 with effect from 01-01-2013. West Silchar College is now temporarily affiliated to Assam University. West Silchar College is registered under Societies Registration Act, 1860. It is also registered under Section 2(F) of the UGC Act, 1956. Efforts are on to bring the College under Section 12(B) of the UGC. The College is managed by a body of respectable personalities under the name and style "Governing Body'' constituted by the Govt. under the provisions of Assam. The G.B. is committed to make all round development of the College. In spite of all such growth and development, West Silchar College is still on growing stage. It does not rest on complacency rather striving hard to attain the highest goal. Of course, such a goal can be attained only by the whole hearted co-operation, guidance and support from all corners. We do promise to go miles before we sleep.

Vision

To attract a vast student population of downtrodden rural West Silchar Area for higher education and to promote its success.

To attract and to develop a highly qualified faculty and staff to fulfil our mission.

To ensure facilities to support our current needs and growth.

To strive to innovate new and more effective means to educate and serve students of rural area.

To inculcate value and benefits of higher education to the rural student community.

To strive to work hard holding high standards and expectations for students, teachers and community.

Mission

West Silchar College is fully committed to the highest ideals of College Education by bringing innovations in learning methods adopting diversified curriculum. It aims at the development of each student and focuses on comprehensive and balanced education.

West Silchar College also strives to inculcate ethical, moral and patriotic values among the rural students and to encourage them to become ideal citizens capable of holding their careers and lives effectively. It also strives to foster social responsibility among the students by curricular and extra-curricular competence contextualizing both learning and teaching aspects in the extension of local tenets to a global milieu.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths of the Institution: West Silchar College is situated at Barjatrapur, a purely rural location about 15 Kilometers from Silchar town. It is easily accessible to surrounding rural areas. About 25% of Population of College locality constitute SC, ST, OBC, MOBC and the rest 75% belong to backward and downtrodden minority community people. It provides an ideal location to fulfil the College's mission of empowering students from rural areas and surroundings. The strengths of the Institution include:

1. Healthy enrolment of students.

2. Motivated Principal and staff.

3. Sufficient own land for infrastructural development.

4. A Library with reasonable subject wise books.

5. Sports facilities for students to participate in University, inter-district and open tournament.

6. Faculty in all subjects.

7. Motivated staff to promote social responsibility among students.

8. A supportive system encouraging participation of the faculty in seminars, research activities and publications.

9. Student counselling and student grievance cell to address the needs of students.

10. Student friendly teaching -learning environment.

Institutional Weakness

1.   No permanent affiliation.

2.   No12 (b) Recognition.

3.   No NAAC Accreditation.

4.   Lack of sufficient and up to date infrastructure.

5.   Lack of Auditorium.

6.   Lack of sufficient computers.

7.   No provision for department wise staff rooms.

8.   Lack of Hostel Accommodation for boys and girls.

9.   Lack of Office Automation.

10.   Lack of proper boundary wall.

11.   Lack of ICT enabled class rooms.

12.   Lack of exposure of students to real world situations during graduation.

13.   Adverse effects of globalization, media and technology on the younger generation.

14.   Lack of Permanent Principal

15.   Lack of Library Automation.

Institutional Opportunity

1.   Increasing number of female students.

2.   Sufficient scope for providing quality higher education to socio-economically backward and disadvantaged rural students.

3.   Increasing enrolment from marginalized sections including SC,ST, OBC and minority groups.

4.   Tie-up (MoU) opportunities with various government institutions, organizations and NGOs.

5.   Possibility to undertake innovative and research activities in rural areas and harness local talents.

6.   Sufficient vacant space for creating new infrastructure.

Institutional Challenge

1.   Increased dependence on semi-skilled staff.

2.   Creation of modern infrastructure.

3.   Lack of demand for Arts Course.

4.   Unwillingness among the parents to participate in College developmental   activities.

5.   Lack of education among the guardians and poor attendance of guardians in the guardians meet.

6.   Ever-growing competitiveness in various examinations and demanding   eligibility criteria for recruitment in various services.

7.   Poor and weak socio-economic background of the guardians of the students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

West Silchar College adheres to the basic methodology as regards curriculum delivery of the complete syllabus of the various programmes that are currently offered in College. The College has its well-timed, well-thought out and over all time –tested curriculum delivery process in an inbuilt system concerned with teaching-learning perspectives over a period of years. At the beginning of every academic year, the Academic Calendar and Class Routine are prepared by the Committees formed for the purpose. Before the commencement of classes of a semester, HoD and other faculty members of respective departments jointly arrange the distribution of syllabus with mutual understanding in respect of prescribed Paper,Unit and Topics of different subjects. HoDs of different departments keep an eye to whether the classes are duly conducted as per routine in view of the completion of syllabus of respective departments within the Semester. The HoDs also bring the matter of the entire arrangement of distribution of syllabus and class routine to the notice of the Principal comprehensive observation and supervision of classes. In the introductory classes, every teacher informs the students about syllabus and distribution of Units, Topics and general plan of lessons. Students are also made aware at the end of a class regarding the topic to be dealt with in the next class. Study materials are generally supplied to the students by every department in the form of hard and soft copies. Various methods ,such as, Chalk and talk, demonstrations, audio-visual presentation, project works, field visits etc. are used in the delivery process. Group discussions, students' seminar, MCQ Tests, Quiz, Debate etc. are also conducted from time to time. The College also conducts Class and Unit Tests regularly.

Teaching-learning and Evaluation

West Silchar College adopts a number of teaching-learning methods, such as, Unit Test, Class Test, Project Work, Assignment, Group Discussion, Surprise Test, Students' Seminar, Classroom interaction to assess the level of students' learning and their involvement in teaching learning process and thereby helps them rid of their problems, difficulties and queries, if any. Slow learners are also identified in the right and justified ways and remedial classes are arranged by all the Departments to address and thus redress the problems of slow learners as discovered by the concerned teacher. In addition to academics, the students are also encouraged to participate in different co-curricular activities, such as, quiz, debate, sports and cultural programmes. The College takes interest to further the scope of participation of students in any event organized by the College, Affiliating University, other institutions and sometimes by District Administration as well as a measure to enhance their depth of knowledge, creativity and potential. The teachers of the College inspire the students to join workshops, seminars etc. conducted by the College as a part of participative learning.

The College follows the Continuous Comprehensive Assessment (CCA) process as per the newly introduced CBCS Course by the Affiliating University.

Continuous Internal Evaluation System in all Semester Courses of the College comprises Internal Assessment Tests/Unit Tests and Attendance in classes. Thus, under Continuous Comprehensive Assessment (CCA), total marks are awarded to the students on the basis of marks obtained in the Unit Tests/Internal Assessment Tests and the percentage of Attendance in subject wise classes in accordance with CBCS guidelines of the University. This system of assessment is very helpful to guess the success and lapse of students. The College conducts the Internal Assessment Tests/ Unit Tests twice in a Semester with prior notification of its time as intimated by the Affiliating University. Before the Introduction of CBCS in the Session 2018-2019 Assessment of the students' performance was done by Internal Examinations and Class Tests etc.in accordance with the Non CBCS rules and regulations of the Affiliating University to support them for the Final Examinations of the University.

Research, Innovations and Extension

The teachers of West Silchar College undergo career advancement programmes from time to time to enhance their professional knowledge.The College management always encourages the facuty members to go for various Career Advancement Programmes along with research related activities. Attempts were made for few minor research activities.The College is however striving hard in pursuit of Research activities in various forms, such as, field trips and excursion. But to speak the truth, the College greatly realizes the need of major research-based projects and activities and is in line of implementation of the same. In respect of innovation, the College has its plan to promote services to the community along with service to the students and teachers. The College has also plans to make the people of the locality aware of the need of information regarding employment news and use of resources from possible sources for all round development of locality. Stress is also given on the local farmers to make the best use of natural and traditional raw materials and conserve the biodiversity for all the best of their professional, social and economic interest in the form of a balanced and sustainable environment.

Infrastructure and Learning Resources

West Silchar College has 3 Halls, 7 Rooms, 1 Library Hall cum Reading Room,1 Room for IQAC,1 Faculty Room, 1 Girls'Common Room,1 Boys' Common Room, 1 Principal's Room, 2 Office Rooms,1 Store Room, 6 Toilets,1 Smart Classroom(under construction), 1 Women's Hostel(under construction) and 1 Auditorium(under construction). Efforts are on to have two Smart Class Rooms in the College. There are 7 functional Computer Sets available in the College. The College has also planned to establish one Central Library and one Central Computer Lab as early as possible with the availability of funds. The College has its Library with a reading room to serve the purpose of the students and the staff. There is one Librarian along with 3 other Library staff. Honestly and truly speaking, the Library needs to be updated in respect of collection of books, automation and provision of modern Library facilities. The College seriously views the lapse and need of the development of Library and has a keen interest to fulfill the end in view on top most priority. The College has Wi-Fi facility of Bharat Net for students, faculty and staff. The College also generally provides reading facility of two local dailies of vernacular language and one English daily.The College campus is under the 24 hours CC TV surveillance.

Student Support and Progression

West Silchar College was established with the motto of imparting higher education along with serving to the students of backward and downtrodden background dominated mainly by SC,OBC and Minority Communities. The College is committed to the attainment of its motto in the right direction. Naturally a College is an institution of the students, by the students and for the students and thus obviously various administrative, curricular, co-curricular and extra-curricular activities are focused on the students. The College always encourages the students to participate in co-curricular activities to cultivate their skills and potentials. The Students' Union of the College rightly and sincerely considers and values this genuine need of the hours for the students' interest. Interested and intending students are always supported to further their participation in various programmes like debate, quiz, recitation, singing and acting, dancing and performing in the events of annual College festival and on other celebrations also. The College has a newly constituted NSS Cell to function towards its aims and objectives. On many occasions the students get to add pride and glory to the College. The College has a multi-lingual annually published magazine the "West Wind" to improve the writing skill and creative excellence of the students. They are always motivated, guided and supported by teaching and non-teaching staff to contribute more to the magazine. The College has planned to arrange to publish already edited Bengali Departmental Magazine 'Srijani' and take on the task of starting one Wall Magazine. The College has an Extension Activities Cell comprised of seven members for undertaking extension related activities for the development of the students and local community. Under the guidance of this Cell, three Excursion Trips were undertaken at Shillong, Rajasthan and Khaspur.

Governance, Leadership and Management

West Silchar College has an efficient system of governance giving emphasis on the concept of decentralized and participative nature of involvement for all concerned. The College has its perspective plan which is an indicator of effective leadership leading to and adding new milestones to the institution. In addition to the academic committees, different cells and committees are there with different assigned responsibilities to ensure true, vibrant and democratic governance in the College. Every member of the College family enjoys the right to share in the decision as well as policy making for the well being of the College and their views are considered and valued with due importance for the interest of the College.

 The College has its short term, mid term and long term plans for its strategic development in a phased manner. There is a need of opening of Commerce and Science streams in the College. Accordingly, as a part of strategic development plan, a proposal for the introduction of Commerce Stream in the College has been forwarded to the Director of Higher Education, Assam for its consideration. There are also plans to implement, such as, solid waste management, rain water harvesting, waterfalls, incineration etc. in the College. Other plans include improvement of gardening, plantation and play ground.

Every teaching and non-teaching staff of the College can avail the benefits provided by the UGC and the Government of Assam. The staff also avail for their wards a total of 3 seats in admission and concession in admission fees for non sanctioned staff of the College is also provided by the College.

Internal Audit of the accounts of the College is conducted at the end of every financial year through the Chartered Accountant. The External Audit is done by the Directorate of Accountant General (Local Audit).

Institutional Values and Best Practices

It is very important to bring qualitative improvement in academic ambience of the College. An educational institution has a vital role to play for the betterment of both the society and the nation. It is a must for a society or a country to ensure equal rights, freedom, opportunity in education, health, employment, decision and policy making, politics etc. for both male and female. In view of this, West Silchar College views the matter of gender inequality seriously and thus initiates various measures to eradicate the gender disparity causing the main stream of success of the society in question. Effective efforts are always on to make students aware of women empowerment, self-defense learning for girl students, awareness programmes, to introduce NCC for both girl and boy students and so on.NSS for both female and male students has recently been introduced in the College to promote gender equity and other related services in its line. Teachers of our College, keeping in consideration the maximum number of female students, make all possible scopes in teaching-learning process to aware the girl students of their rights, positions, capacities, abilities and responsibilities for the greater interest of the society and the nation also as a whole. We the members of College family also have our interest to try at our level sensitize the students about domestic violence, child marriage and abortion of female infanticide. Our College also has Internal Complaints Committee to address and redress the issues of sexual harassment, if any, of female students and employees also. The College has duly constituted Women Cell with a convener Dr. Runa Paul, Asstt. Proffesor, Department of Bengali under the name and style "Nibedita Women Cell" to see, protect and uphold the rights and interest of the female section of the college The College has its rich culture to organize different types of national and international and regional events.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	WEST SILCHAR COLLEGE
Address	VILL.- BARJATRAPUR, P.O.- BARJATRAPUR, P.S.-BARKHOLA, DIST.-CACHAR, STATE-ASSAM, PIN-788110
City	SILCHAR
State	Assam
Pin	788110
Website	www.westsilcharcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sayed Ahmed Barbhuiya	03842-8638981072	8638981072	-	wscbs12@gmail.com
IQAC / CIQA coordinator	Baharul Islam Barbhuiya	03842-6000561979	9577557847	-	baharulislam6614@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Assam University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-10-2004	[View Document](#)
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VILL.- BARJATRAPUR, P.O.- BARJATRAPUR, P.S.-BARKHOLA, DIST.-CACHAR, STATE-ASSAM, PIN-788110	Rural	5.95	1974.18

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Higher Secondary	English	400	356
UG	BA,Bengali	36	Higher Secondary	Bengali	400	96
UG	BA,Political Science	36	Higher Secondary	English,Bengali	400	347
UG	BA,History	36	Higher Secondary	English,Bengali	250	65
UG	BA,Arabic	36	Higher Secondary	English	250	101
UG	BA,Sociology	36	Higher Secondary	English,Bengali	250	111
UG	BA,Economics	36	Higher Secondary	English,Bengali	250	44
UG	BA,Mathematics	36	Higher Secondary	English,Bengali	50	0
UG	BA,Sanskrit	36	Higher Secondary	English,Sanskrit	50	0
UG	BA,Manipuri	36	Higher Secondary	Meitei\/Manipuri	50	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				19			
Recruited	0	0	0	0	0	0	0	0	12	7	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	4	1	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	6	5	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	1	0	8
M.Phil.	0	0	0	0	0	0	3	3	0	6
PG	0	0	0	0	0	0	6	4	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	291	0	0	0	291
	Female	410	0	0	0	410
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	20	13	24	23
	Female	20	22	36	30
	Others	0	0	0	0
ST	Male	0	1	1	1
	Female	0	0	2	0
	Others	0	0	0	0
OBC	Male	45	49	48	40
	Female	42	54	68	44
	Others	0	0	0	0
General	Male	228	161	228	237
	Female	326	265	335	299
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		681	565	742	674

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	: West Silchar College is an Arts Degree College surrounded by multi linguistic diverse cultural communities. The College is situated at a developing rural West Silchar locality, a far –flung region of

about 15 Kms. distance from Silchar town of Cachar District in the State of Assam. So it is necessitated to introduce multidiscipline in the curriculum of the College. In view of the above, The College submitted proposal earlier to the DHE-Assam for introduction of Commerce Stream in the College. As a part of preparedness for NEP, the College has felt the need of opening Science Stream in the College and accordingly steps are being taken to arrange to forward proposal to the DHE-Assam in this regard. Further, the College has its interest and plan to introduce Vocational Courses so that students may opt for multidisciplinary/ Interdisciplinary programmes as laid in the New Education Policy-2020.

2. Academic bank of credits (ABC):	As per the instructions of Assam University, Silchar, Students of the College have started opening of ABC Accounts and so far as records available in the College, nearly 70% students of the College have been registered with the ABC. Our target is to reach the hundred percent registration of students with ABC soon
3. Skill development:	West Silchar College is trying to introduce Vocational/Skill Development Courses that may make the students develop their skills. Talks are on with other Nodal Agencies to give necessary permission for opening such courses in the College to pave the way for the students to gather extra knowledge. Moreover, the College thinks for the timely avenues for the students by introducing soft skill development course, computer courses and other job oriented courses to increase employability among the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The teachers of the College make efforts to integrate the knowledge of the students in the subjects like Political Science, History, Economics and Sociology with Bengali, Arabic and Manipuri and also try to integrate different cultures of various communities living in the neighborhood of the College. The teachers slso understand the need of online course in this regard and try to make the best use of it.
5. Focus on Outcome based education (OBE):	Today seems to be the age of outcome based education in the context of the globalised scenario. And hence the College has no other option but to focus on the outcome based education of the students

	and gives topmost priority on it.
6. Distance education/online education:	Though there is no scope of Distance education in the College at the moment but the teachers always inspire the students to go for other distance/online courses in the various trustworthy Learning Portals like SWAYAM/NIOS/SOS. Mrs. Rini Begam Laskar, Asstt. Prof. is working as Co-ordinator in this area. Many students of our College have already successfully completed different courses from these learning Portals. Further, efforts are on to open a Study Centre of K. K. Handique State Open University, Guwahati at our College

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) has been set up in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Masum Ahmed Barbhuiya, a student of TDC 5th Semester is the Students' Co-ordinator and Mr. Abdul Munim, Asstt. Prof., Deptt. of Political Science is the Co-ordinating Faculty Member. Electoral Literacy Club(ELC) of the College is functional and it is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	West Silchar College is sincere to the augmentation of the Electoral Literacy Mission of the Election Commission of India.ELC of the College is a platform to engage the students through the interesting activities and hands on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting.ELC of the College celebrates National Voters' Day on 25th January every year to aware the students of the importance of enrolment in electoral roll and participation in the electoral process. On this day, events like Quiz, Debate, Essay Writing, Poster Making, Slogan Writing etc. are conducted to mark the day and prizes are awarded to the winners. West Silchar College is sincere to the augmentation of the Electoral Literacy Mission of the Election Commission of India. ELC of the College is a platform to engage the students through the interesting activities and hands on experience to sensitize them on their electoral rights and familiarize

	them with the electoral process of registration and voting
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The College undertook socially relevant initiatives in electoral related issues specially awareness drive on the occasion of voters' awareness campaign in the from of street painting (Alpana) to draw the attention of the voters for their active participation in the electoral process in large numbers.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	ELC of the College celebrates National Voters' Day on 25th January every year to aware the students of the importance of enrolment in electoral roll and participation in the electoral process. On this day, events like Quiz, Debate, Essay Writing, Poster Making, Slogan Writing etc. are conducted to mark the day and prizes are awarded to the winners. The College organised a two day camp in collaboration with District Election Office for new voter's enrollment in the electoral roll. In the camp most of the student above 18 years enrolled themselves in the electoral roll.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
701	681	565	742	674

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 24

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	24	24	24	24

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
27.97	11.73	34.30	19.74	18.19

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

West Silchar College is affiliated to Assam University, Silchar and the Apex Body of the College that governs all internal matters is the Governing Body of West Silchar College. The UGC is the statutory authority to formulate and regulate all our norms from time to time to be followed by the Colleges. The College is seriously committed to the implementation of the curriculum as developed by the UGC and the affiliating University from time to time. Our College makes all efforts to ensure effective curriculum delivery under a Committee in a well thought out and systematic process that takes into account proper implementation of all-inclusive class routine, Lesson Plan, Day Diary and internal evaluation through assignments, projects, class seminars, educational tours, field trips etc. The College runs with the basic ethos of imparting best education to the students within the available infrastructure. The University frames the syllabi for undergraduate courses and the affiliated Colleges follow the same. Accordingly we implement the framed syllabi for the courses available in our College with great sincerity and dedication. As the teachers of the College attend curriculum related meetings, conferences and seminars organized by University and different affiliated Colleges, the teachers can have an overall idea over the Semester and CBCS system and thereby try to implement the gathered information for effective curriculum planning and delivery in a skilled way. The College organises induction programmes to familiarise the students with the changing system of curriculum. There is a system of periodic assessment and review of students in the form of class presentation, assignments, group discussions and tests followed by remedial measures as and when necessary. Tutorials and teachers-students discussions are held to ensure successful learning outcomes and to make necessary arrangements for its betterment accordingly. Faculty of the College make efforts to enrich their timely knowledge and technical skill by using e-learning tools, by participating in faculty development programmes, presenting their research papers in conferences and by publishing their research articles in College magazine, seminar proceedings, local dailies, national journals and periodicals at different levels.

File Description	Document
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 00

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Crosscutting issues are very important and significant for an institution to integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Thereafter, it becomes imperative to make the students sensitized pertaining to the issues of all these respective parameters. As per the curricular frame work designed by the affiliating university, papers offered under Generic Electives (GE), Skill Enhancement Courses (SEC) and Discipline Specific Elective (DSE) courses are taught in the College thinking in terms of all such meaningful and value based concept. Special stress is given on human and ethical values, on the one hand, to lead an ideal society and environmental and professional ethics on the other to transform every student into a responsible and productive true human being and an asset to the family, society and the nation as well. There are two prevailing courses one on "Environmental Studies" and the other on ''Communication" compulsory for all UG programmes. Environmental Studies is all about learning the way we should live and how we can develop sustainable strategies to protect environment. It helps the students to develop the understanding of living and physical environment and how to resolve challenging environmental

issues affecting nature. Environmental Studies offered in our College gives the students knowledge, skill and analytical tools needed to tackle these environmental challenges on a local, regional and national level. This is the course of study framed with a view to instilling a sense of feelings, ideas and principles on environment among the students to create a more sustainable healthier environment for generations to come. The course on Communication there in the prescribed syllabus helps to develop professional and communication ethics among the students for the greater interest of their forthcoming adulthood and professional life. The course is designed so as to make the students familiar with the systems and principles as to how a person uses language, media, journalism and creates relationships that are guided by an individual's morale and values. Principles of ethics include being transparent, being fair as well as integrity of one's own words. Ethical standards in profession and communication should reflect more universal, humanistic perspectives of humans. Keeping in mind these achievements of the students, teachers of the College are committed to employ all their talents, potentials, means and efforts in the light of the framed syllabus for all the best of the students in their upcoming life to follow.

All the faculty and the non teaching staff are always habituated to strictly adhere to a certain set of norms, rules and etiquettes congenial to the healthy sustainable environment. Besides, the topics in the courses like literature, sociology and history dealing with human and ethical values are given due importance while teaching by the teachers to infuse the concept of humanitarianism among the students. Teachers of the College also realize the importance of special lectures, workshops, conferences, assignments and projects and try to organize at their level to bring awareness and improve overall growth and development of students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: No

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 83.7

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
356	399	237	382	300

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
400	400	400	400	400

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 41.78

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
78	70	55	85	55

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
174	196	117	187	147

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 29.21

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The teaching-learning process is one major strength of our college. Students are given a right blend of traditional and modern methods to make learning student-centric and a rewarding experience. The college conducts various student centric activities throughout the year. Experiential learning, participative learning and problem solving methodologies are well adopted to ensure the holistic development of students and facilitate life-long learning and knowledge management. Limited ICT tools available in the College are also used for the purpose.

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project/Assignment based Learning, Experiential Learning etc. The Teaching-learning activities are made effective through illustration and special lectures

The conventional Lecture method is commonly adopted by all teachers. This method facilitates the teachers to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.

The College provides students an effective platform to develop the latest skills, knowledge, attitude, values to shape their behaviour in the right manner. The College conducts innovative programs which stimulate the creativity of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The College organizes co-curricular activities, extra-curricular activities, sports and Annual College Festival every year along with group discussion, class presentation, quiz competition, essay writing, debate , poster making etc. which help the students to develop their all-round personality . The College further encourages the students to cultivate their creativity and potential by writing articles in the College Magazine, "West Wind" ,other publications and Wall Papers.

The College organizes expert lectures on different topics like folk culture, impact of tobacco to add vibrancy to the teaching process and experiential learning.

Field study and excursions are also an integral part of the learning methodology of our institution. Group of students under supervision of teachers are allowed for excursion to places like Shillong, Rajasthan and Khaspur. Such tours give them exposure to the outside world situation leading to augmentation of their skill and hands on knowledge.

Different extension activities like Blood Donation Camps, Flood Relief Camps, Swachh Bharat Abhiyan , Run for Fit India, Run for Unity, Awareness move on different issues etc. are organized by the College and these benefit the students in the development of their management skill and sense of respect for others. Different programmes are celebrated in the College to arouse patriotic and social values among students

Integration of ICT tools complements the traditional teaching-learning methods and assists the teachers to the requirements of today's globalized world. The College has ICT enabled tools like Desktop, Laptop Computers and has Wifi enabled campus etc. Some teachers use computer-based materials for better understanding of the students. During COVID-19 Pandemic, the teaching process continued through Smart Phones, Google meet and WhatsApp group. Whatsapp plays a vital role in sharing notes, study materials, interaction and discussion for clear conception and understanding of topics. The ICT enabled tools including online resources are effectively used for teaching learning process in our College.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
24	24	24	24	24

File Description	Document
Upload supporting document	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 32.5

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	8	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The College always follows the guidelines and rules of the Internal/External Examinations of Assam University, Silchar. The College has a well organized and transparent mechanism for redressal of examination related grievances.

At the beginning of every semester, all faculty members make students aware of the mechanism of Internal and External Assessment. The students are also sensitized to evaluation process of Internal and External Assessments. Internal examination test schedules are prepared and communicated to students in advance. For proper conduction of tests, minimum one invigilator is assigned for every 25 students and evaluation of answer sheets is done by concerned faculty members of the subjects within five working days. Evaluated answer sheets are shown to the respective students in their classroom by the concerned teacher. Grievances, if any, in connection with Internal Examinations are cleared accordingly with importance. Rules of entry and exit in exam hall are strictly obeyed in the College. Final Sessional marks and percentage of students' attendance are uploaded to the University portal as per the schedule

intimated by the University. Measures are generally taken to identify the slow learners, remedial classes are arranged for them and accordingly feedback is obtained to give necessary suggestions to such students by the faculty members for improvement.

The queries related to results, corrections in mark sheets and certificates, if any, of the students are duly forwarded by the College to the Exam. Section of the University for the needful. Aspiring students are allowed to apply for scrutiny/re-evaluation of Answer Scripts and such cases are forwarded to the University in a lot for the Non -CBCS Course. However, the students of CBCS Course apply online in the portal of the University for scrutiny/re -evaluation of their Answer Scripts. After the declaration of results and the process of re-evaluation generally continues for about a month. Concerned students can avail this facility with necessary fees as fixed by the University from time to time. This whole process is conducted in such a way so that the students get updated result within the next corresponding Semester.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

West Silchar College offers Bachelor of Arts Programme to a wide group of students coming from diverse background. The programme that is offered is CBCS course and is counseled to the newly admitted students from time to time. Program outcomes and course outcomes for the program offered by the Institution are stated and displayed on website and notice board for the information of the students and teachers.

The students of the institution are made aware of the programme specific and course outcomes through Prospectus, Hard Copy of Syllabi, and Dissemination of Course in Classes, institutional website and Freshers' Programme.

Moreover, the Teachers of the institution are made aware of the programme specific and course outcomes offered by the College in the IQAC and different College Committee Meetings. Teachers of various Departments of the College also attend different curriculum related meetings, workshops, seminars organized by Assam University and other institutions from time to time. Thereafter these teachers take necessary initiatives departmentally to aware the other teachers about alterations, modifications etc., if any, made in the curriculum along with programme and course outcomes. Apart from this,Teachers also participate in various Refresher Course, Orientation Programme, Short Term Course etc. from time to time through which they enrich themselves with additional information regarding programme and course outcomes in their concerned subjects.

The College follows the rules and regulations of the Assam University, Silchar in the process of evaluation in different subjects. The institution has also an Internal Examination Committee to deal with effective implementation of the evaluation reforms regarding the attainment of course and programme outcomes. The College adopts tests and examinations to measure the attainment of programme specific

and course outcomes. Unit Tests and End Semester Theory Examinations are conducted as per the schedule framed by the Affiliating University.

Besides the aforesaid methods, the College also facilitates accessibility of teachers, assignments and class participation of students to enhance their progress. The class room lectures, assignments, and library facility also help the students to clarify their doubts and to perform well in examinations. Students are encouraged for the creativity in literature in the form of writing articles, poems and essays etc. for the College Annual Magazine and Annual College Festival held every year.

The evaluated answer scripts of different internal examinations are shown to the students in the classes and shortcomings are explained to individual student so that they can overcome their weaknesses in writing of answers. They are also suggested to augment their learning outcomes through the path way of specific Action Plans in the light of the shortcomings. Apart from academics, some students also perform well in Co-curricular and Extra-curricular activities both in Intra and Inter College Level for which they are awarded Certificates of appreciation along with Prizes.

2.6.2

Pass percentage of Students during last five years

Response: 46.8

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
95	85	142	59	72

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
110	105	313	228	212

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.46

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	1.0	1.0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

West Silchar College encourages the faculty members to create a research culture and also encourages them to participate in seminars and conferences, presentation of research papers and publications. The college motivates the students to prepare wall magazines, posters, exhibitions etc. and arranges study tours to promote transfer of knowledge on recent issues. The College subscribes to local dailies and publishes College Magazine annually.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.58

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	01	02	02	05

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

West Silchar College is keenly associated with the neighbourhood community by rendering relevant and timely services to the best of its capacities. The College understands its role, duties and responsibilities to the community and is always in line of accomplishment of the same as a part of its vision and mission. The West Silchar College family carries out its responsibility towards the neighbouring areas through a number of extension activities, on various relevant issues, concepts and themes in different fields according to circumstance and need of the hour, which include academic matters, personal development, personality development , health and hygiene, environmental issues, cancer awareness, tobacco awareness, anti corruption issues, infanticide concern, anti dowry awareness, unemployment problem, Covid-19 Awareness, Covid-19 Vaccine Sensitization, Blood donation, Child marriage, Drugs Awareness, Population Explosion, *"Swachhata Abhijan"*, Fit India Campaign, Run For Unity, Flood Relief, *"Har Ghar Tiranga"* Campaign etc. The College also tries to aware the local School Children, as a part of extension work, of the importance of reading books habitually and regularly. The Extension Cell is actively involved in extension activities and supports the newly constituted NSS Cell in that direction so that the neighbourhood community transform into responsible and productive citizens of the Country through their holistic development, The students of the College and the neighbourhood community seem to have been impacted and benefitted to a certain extent by the extension activities carried out by the College.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

So far as the extension activities performed by West Silchar College in different fields and places are concerned, some awards and recognition have been provided by District Administration and local NGOs. The College has been awarded with Certificates and Trophies for becoming Champions in the District Level Quiz Competitions organized by District Administration on two different occasions of 'Run for Unity' and 'National Voters' Day'.

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 18

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	03	05

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

West Silchar College is a growing rural College established in a backward set up inhabited by marginalized sections of the society. It has been establishing its infrastructure and physical facilities with its limited sources, resources and capacities**.** At the moment, West Silchar College has 3 Halls, 7 Rooms, 1 Library Hall cum Reading Room,1 Room for IQAC,1 Faculty Room, 1 Girls 'Common Room,1 Boys Common Room, 1 Principal' Room, 2 Office Rooms,1 Store Room, 6 Toilets,1 Smart Classroom(under construction), 1 Women's Hostel(under construction) and 1 Auditorium(under construction). Efforts are on to have two Smart Class Rooms in the College. There are 7 functional Computer Sets available in the College. The College has also planned to establish one Central Library and one Central Computer Lab as early as possible with the availability of funds. The College has its Library with a reading room to serve the purpose of the students and the staff. There is one Librarian along with 3 other Library staff. Honestly and truly speaking, the Library needs to be updated in respect of collection of books, automation and provision of modern Library facilities. The College seriously views the lapse and need of the development of Library and has a keen interest to fulfill the end in view on top most priority. The College has Wi-Fi facility of Bharat Net for students and staff. The College also generally provides reading facility of two local dailies of vernacular language and one English daily. The College campus is under the 24 hours CC TV surveillance. However, the College feels the urgent need of necessary increase in infrastructure facilities to meet and face the timely challenges and requirements with the changing educational scenario.

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 25.62

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
16.23	2.83	6.59	1.45	1.58

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

West Silchar College has a Library with a reasonable collection of Text and Reference Books of different departments. At the moment, the College Library is not an automated one. And, presently the Library doesn't have Integrated Library Management System. Nevertheless, sincere efforts are on to get the Library with the provision of integrated Library Management System (ILMS). The College has been running amidst financial crisis and hardships. The College intends to get the College library automated as soon as the crisis will be over at the realisation of the reimbursement against fee waiver scheme from the Govt.

   The College generally purchases books on the basis of the departmental requirements and in consideration of the availability of funds. There is a reading room attached with the Library to serve the purpose of the students and the staff. There is one Librarian along with 3 other Library staff. Honestly and truly speaking, the College Library needs to be updated in respect of collection of books, automation and provision of modern Library facilities. The College has not yet received any fund from any agency or Govt. for the development of the Library. In the Session 2017-2018 to 2021-2022 an amount of Rs. 179045/- was spent on purchase of books and Rs.229900/- on publication of "West Wind", Magazine of the College and Rs.20561/- on purchase of *'Dainik Samayik Prasanga'*, a local daily. We have planned to purchase some books in different subjects as early as possible to develop the Library, activate Library Automation and also to start subscription to e- resources as well as journals.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

 West Silchar College understands the need of updating IT facilities in the campus area and is sincere to the process of its updation to provide time -based IT facilities to the students and staff. The College has some computer and other related equipments to fulfill the basic requirements of the students and staff to

the best possible extent with limited internal funds of the College. The IQAC of the College also suggests, guides and assists the Management to develop wholesome updation of IT facilities in the College. So far as IT facilities are concerned, at the moment, the College has Internet Connectivity of Bharat Net (Broadband) for students and staff to enable them to easy access to Internet and wifi facilities. The College also has a Huawei device with Jio service for smooth use of Internet. The service of CC TV surveillance is in the College as part of its IT facility.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 140.2

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 05

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 40.7

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.5	4.24	13.7	11.11	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 76.96

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
656	681	230	551	470

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

> *1. Soft skills*
> *2. Language and communication skills*
> *3. Life skills (Yoga, physical fitness, health and hygiene)*
> *4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.04

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	00	60	70	210

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.82

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	03	01	02	12

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
95	85	142	59	72

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 33.33

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	01	00	06

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	03	02	05	15

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	00	4	3	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is an Alumni Association in West Silchar College. This Alumni Association organizes meeting with their executive members and suggests various measures for overall development of the college. The Alumni Association has been sincerely advancing towards its aims and objectives keeping in touch with the Management of the College to make this rural institution an ideal institution of higher education. The Association is, however, not yet registered under Societies Registration Act, 1856 and efforts are on in line of process of getting registered.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

West Silchar College is a rural one situated in rural surroundings aiming at fulfilling the higher educational needs of the students belonging to backward and downtrodden area. The ultimate goal of the institution is to make it a centre of excellence in the field of higher education in this rural area. Productive efforts are being made in line of achieving this ultimate goal and vision of the institution. Systematic process is on to make students trained and skilled for the well being of the society. The College has a primary vision of providing access to higher education to the students of the rural backward community. The College also cherishes a mission of providing access to higher education to the female students of this remote West Silchar Area inhabited mainly by economically and educationally backward minority community people. The College now deserves the position of boasting of its desired goal as the present student ratio goes in favour of the female students. The existing male-female student ratio is 35:65 which is undoubtedly a remarkable achievement of this rural institution located in an area full of poverty, ignorance and illiteracy.

The Principal is the overall head of both the academic and administrative affairs of the College at the institutional level. He is constantly assisted by the faculty members in every affair of the College. He uses to take help of the faculty by constituting different internal committees and cells for different matters. The College has a Governing Body constituted by the Government with adequate representation of faculty members, University nominees, donor members and guardians of the students. Further, IQAC of the College is constituted as per guidelines of NAAC to ascertain overall quality in teaching-learning process, co-curricular activities and to make better co-ordination with different committees and cells for smooth functioning of academic and administrative affairs to achieve overall advancement of the College with a view to reaching its cherished vision and mission. The College has a tradition of forming Students' Union regularly in a democratic way to help the management in running the institution for its greater academic interest and also to infuse a sense of leadership among the students for their excellence.

6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

West Silchar College, Barjatrapur, Cachar, Assam is a newly provicialised College under Govt.of Assam and affiliated to Assam University ,Silchar. The Governing Body(GB)of the College is the highest decision making body and plays the most important role in guiding and planning the necessary strategies in relation to management and overall development of the College. The Principal being the Secretary of the Governing Body implements and executes all strategies and plans as per decision and approval of the GB. Faculty members also extend their all co-operation to the Principal in the implementation of the decisions of the Governing Body. The staff of the College avail the state government's welfare schemes like NPS, GIS and Post Retirement Benefits like Leave Encashment etc. There is a provision to avail lien for a specified period of time to pursue research work and work in other higher posts. Staff also avail other facilities like Maternity Leave, Child Care Leave and On Duty Facility to attend Seminars, Workshops, Refresher Course, Orientation Course and performing other responsibilities as assigned by the Management, University as well as Government from time to time. The College has a number of welfare schemes for the poor and needy students. A large number of eligible students receive scholarships from Central and State Government.

6.2.2

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

As per service norms of the Government of Assam, Annual Confidential Appraisal Report of the Staff is mandatory to be submitted to the Competent Authority for promotion of teachers under Career Advancement Scheme (CAS).The faculty members of the College are often motivated to go for various career advancement programmes like Faculty Induction Programme, Refresher Course, Orientation Programme and other Short Term Courses. Teachers are also motivated to publish articles in College Magazine, National and International Journals. Teachers are awarded for most number of publications in a year. Salaries of non sanctioned teaching and non teaching staff are usually hiked on the basis of their

satisfactory performance. The contribution of the stakeholders for institutional growth and extending innovative ideas for quality development are always sought for and welcome. Fund mobilization for the institution with the help of the Stakeholders is always welcome and recognized. Academic excellence along with performance is recognized by the institution to encourage and motivate staff of the College. Teacher's role in any activity and in any capacity is appreciated and awarded with certificates of appreciation.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.33

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	03	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 5

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	04	02	01

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College conducts internal audit of financial accounts by practicing Chartered Accountant appointed by the Governing Body of the College and the audit reports are placed before the Governing Body of the College for its approval. Generally the Governing Body approves the audit report accordingly. External audit of the accounts known as 'government audit' is, however, taken up by the Directorate of Local Audit of the Government of Assam at periodic intervals. The financial statements and accounts of the College are maintained on a regular basis maintaining the standard norms of accounts. Principal is the DDO of the College authorized by the Governing Body and the State Government. The College prepares annual budget as per annual plan basing on previous year's financial statements and resources. The College adheres to the budgetary provisions and gives priorities in expenses after sharing of due thoughts by all concerned in formal discussions. Standard financial norms and guidelines as may be from time to time from the funding authority are strictly followed while utilizing the funds received from external sources. Thereafter, accounts of expenditure of the funds are audited and audited utilization reports so prepared are submitted to the funding agency.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Since the inception of Internal Quality Cell of the College on 10/03/2018, it has been contributing significantly for institutionalizing the quality assurance strategies and processes. The IQAC has been trying to act in the form of a nodal agency for initiating and assuring quality in the academic and other activities of the College. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

      The Internal Quality Assurance Cell of the College is committed to fulfill the vision of the institution to impart, promote, uphold and spread quality education among the students of socio-economically backward communities and castes so as to make them productive, responsible and self-reliant human beings for greater interest of the humanity in general and society and country in particular. Keeping this vision in view, the IQAC with its limited resources and committed team of members focuses on academic growth and research activities, even during the days of Pandemic period also. The IQAC also uses to make maximum efforts to inculcate the progressive learning and motivate teachers so that they get fully engaged in quality teaching learning process for all the best of the students. Teachers are also encouraged to participate in Webinars on different academic issues and themes and awareness programmes on electronic resources so that they can train up themselves with the latest changing system of education using technologies to cope up with the refined knowledge in the present globalized world and to impart it to the students for their overall advancement. During Lockdown period in Covid-19 Pandemic situations, under the initiatives of the IQAC, the College arranged online classes and tutorials in Google Meet, Whatsapp for the students for keeping themselves engaged with the learning process. Besides, some community welfare activities, such as , distribution of relief to the needy ones and awareness programmes about Dos and Don'ts during Covid-19 Pandemic situation in the light of the SOP issued by Government from time to time were adopted by the IQAC of the College.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

It is very important to bring qualitative improvement in academic ambience of the College. The aim of education is not just making a student pass classes but to add rational thinking, knowledge, ability, creativity and self sufficiency in a student. The philosophy behind the concept of being a true responsible human being is possible to be cultivated and developed in the students by initiating measures for the promotion of gender equity and organizing national and international events and festivals. An educational institution has a vital role to play for the betterment of both the society and the nation. It is a must for a society or a country to ensure equal rights, freedom, opportunity in education, health, employment, decision and policy making, politics etc. for both male and female citizens to reach the highest peak of achievement in the cherished desirable standard of success in all possible spheres. In view of this, West Silchar College views the matter of gender inequality seriously and thus initiates various types of talks, conversations and discussions both outside and inside our College on the burning issue of gender inequality to trace out the ways and means to eradicate the gender disparity causing the main stream of success of the society in question. Effective efforts are always on to make students aware of women empowerment, self-defense learning for girl students, awareness programmes, to introduce NCC for both girl and boy students and so on. NSS for both female and male students has recently been introduced in the College to promote gender equity and other related services in its line. Teachers of our College, keeping in consideration the maximum number of female students, make all possible scopes in teaching-learning process to aware the girl students of their rights, positions, capacities, abilities and responsibilities for the greater interest of the society and the nation also as a whole. We the members of College family also have our interest to try at our level sensitize the students about domestic violence, child marriage and abortion of female infanticide. Our College also has Internal Complaints Committee to address and redress the issues of sexual harassment, if any, of female students and employees also. The College has duly constituted Women Cell with a convener Dr. Runa Paul, Asstt. Proffesor, Department of Bengali under the name and style "Nibedita Women Cell" to see, protect and uphold the rights and interest of the female section of the college The College has its rich culture to organize different types of national and international and even regional events and festivals, such as International Mother Language Day, Bhasha Shahid Diwas, Yuva Diwas, Netaji Jayanti, Gandhi Jayanti, Rabindra Jayanti, Nazrul Jayanti, Independence Day, Republic Day, Constitution Day, National Voters' Day, Martyr's Day, Teachers' Day, Lachit Diwas, Birth Day of Great Men like Dr.APJ Abdul Kalam,Sardar Vallabbhai Patel,Bir Tikendrajit and such other distinguished figures and many other commemorative events and important days with participation and co-operation of all its stakeholders.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

West Silchar College aims at transforming the institution into a model College of excellence not in the academic aspects only but in the cultural, regional, linguistic, communal and socio-economic aspects also. With this end in view, the College has been striving hard to achieve this target since its inception in the year 1985. An inclusive environment in education means a platform where everyone has the same opportunity and there should be no boundaries, such as ethnicity, gender or disability. It also involves deliberately cultivating a teaching-learning environment where all concerned are treated equitably, have equal access to learning, teaching, work and social activities, and feel valued and supported in their learning and also safe from abuse, harassment or unfair criticism. Inclusive education goes beyond the acquisition of discipline, knowledge or skills. Inclusion is concerned with the participation and integration of all students, regardless of their intrinsic characteristics to help them develop civic competences. We are also in a systematic process of raising awareness of the notion that all individuals

should be treated equally and fairly to support moral and social attitude and shape students' adult lives. Teachers of our College focus on teaching and promoting equality and diversity in the classroom to offer students the means to discuss and explore their opinion in a supportive way.

Our College has its staff and students from diverse socio-cultural, religious and linguistic backgrounds and there has been no instance of discrimination and intolerance of any nature in the College. The College has a justified true belief in equality and fraternity among the students and staff belonging to a variety of backgrounds. The College has its rich history of celebrating various national, International, regional ,religious and cultural events like Saraswati Puja, Milad Mehfil, Freshers' Welcome Ceremony, Run for Unity, Annual College Festival, Mother Language Day, Bhasha Shahid Diwas, Yuva Diwas, Netaji Jayanti, Gandhi Jayanti, Rabindra Jayanti, Nazrul Jayanti, Independence Day, Republic Day, Constitution Day, National Voters' Day, Martyr's Day, Teachers' Day, Lachit Diwas, Birth Day of Great Men like Dr.APJ Abdul Kalam,Sardar Vallabbhai Patel,Bir Tikendrajit and such other distinguished figures and many other commemorative events and important days with participation and co-operation of all its stakeholders. Besides these the College further tries its best to organize some other related programmes in order to promote and maintain an inclusive environment in the College. The College is committed to promotion and establishment of tolerance, harmony and unity towards socio-economic, regional, cultural, linguistic, communal and other diversities as may be there in the College. Annual Festival organized every year in our College plays a pivotal role to encourage unity in diversity, one of the major features of the Republic of India, with the participation of all members of College family, stakeholders and other local leading citizens and honourabe dignataries invited to the programme for its grand success.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice: Organization of Flood Relief Camp for the flood victims of the neighbouring villages.

2. Objectives of the Practice: The main idea behind setting up flood relief camp in the College was to stand by the helpless and needy people of the adjacent areas affected by devastating flood. Every flood leaves the affected region helpless impacting the property and lives of people. It is imperative for us to reach out to such flood affected people. Food, relief materials, shelter and trauma-relief workshops are essential needs for the flood victims. The aim of the camp was to provide all such minimum necessities to the flood affected people. The camp further focused on uniting various stakeholders to join hands in working for the flood relief including different NGO's for greater and frequent supply of relief materials during the period of critical situation. As an attempt to prevent the local people from being the victims of such a catastrophic fatal flood, our trained and committed team of staff and students had been relentless in their efforts to manage the flood camp in the College by distributing the relief materials to the victims sheltered in the camp from their flood affected homes even in the midst of having no transportation

facilities during flood.

3. The Context: The context of the flood relief camp held in our College arose out of the most devastating and life threatening flood in the months of June-July, 2022 ever might have been in Barak Valley from time immemorial. Considering the deplorable conditions of the neighbouring villages, our College came to realize the urgency of the situation and planned to hold a flood relief camp in collaboration with the District Administration of Cachar. The District Administration provided all necessary support, guidance, co-operation and assistance to our College. This was the context in view of setting up the West Silchar College Flood Relief Camp.

4. Practice:

a) Making necessary arrangement of shelter for the flood victims.

b) Arrangement of necessary relief materials for the victims.

c) Construction of temporary extra toilets.

d) Maintenance of cleanliness in the campus.

e) Maintenance of Register and preparation of APR.

f) Arrangement of pure drinking water.

g) Arrangement of medical camp.

5. Evidence of Success:

1.The flood victims got shelter while their homes were inundated by flood.

2. They got food materials during flood.

3. They were provided with other minimum necessities.

4. Female victims were given extra care.

5. Children sheltered in the camp were taken care of seriously.

6. Local leading citizens and administration appreciated the initiative of our College in time of human lives in crisis.

6. Problems Encountered and Resources Required:

1. College Staff engaged with the camp faced problems to reach the College. Boats were the only medium of conveyance to and from the College.

2. All concerned took maximum hardships to arrange and manage relief materials for the sheltered flood victims.3. The College hardly managed to provide pure drinking water to the helpless   sufferers.

4. Lack of electricity due to flood was also a major problem.

5. The College failed to provide sufficient fund for the camp due to the limitation of its resources.

Best Practice: 2

1. Title of the Practice: '**National Unity and Integrity'** Rally

2. Objectives of the Practice: 'National Unity and Integrity' is a Rally to encourage people to mark the 75th Year of India's Independence. The idea before the initiative is to invoke the feelings of patriotism and nationalism in the hearts of the students in particular and the people in. The theme instills a sense of duties and responsibilities among the citizens towards the country and also feeling of gratitude and homage to our bygone freedom fighters. This Rally is initiated by the College to appeal to the mass people to hoist the National Flag at their homes in large numbers on the occasion of 75th Year of India's Independence.. The Rally on 'National Unity and Integrity' is celebrated in our College to make our Tricolour to every citizen as a symbol of living spirit and also as a beacon of hopes and aspirations. It also focuses on making everyone committed to the cause of the country in the spirit of National Unity.

3. The Context: Unity in Diversity is a striking feature of Indian democracy. Sometimes it happens for the Country to witness some bitter experience in respect of shaking the united structure of the Indian federal system. The Country realizes the same and encourages the citizens to uphold the dignity, unity and integrity of the Country. West Silchar College does understand it and as part of professional ethics, the College has taken the initiatives to organize a mass Rally on the theme in the neighbouring areas as one of the best practices to strengthen and enliven the feelings and spirit of unity and integrity among the common people for a better prosperous Country. On the whole, the context of the Rally lies in the growing need of arousing the feeling of patriotic zeal among the citizens of our country in general and the students, staff, guardians and the people of our College locality in particular as a part of celebrations of 75th Year of India's Independence.

4. The Practice:

1. Discussion on the importance and significance of 'National Unity and Integrity'.

2. Organization of a mass rally from College to the neighbouring areas.

3. Delivering of Slogans with Posters in hands.

4. Showing of homage and tribute to the freedom fighters.

5. Evidence of Success:

1. Got tremendous response from all corners.

2. People got thrilled to witness the celebration.

3. The local print and electronic media covered all the events organized by the College.

6. Problems Encountered and Resources Required: In respect of problems and resources as concerned, the College hardly managed to organize the campaign to the best of all its capacities with its limited resources and funds. No fund was allocated from the end of the Government to conduct the events under the campaign.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

West Silchar College is one and only higher educational institution in a large rural area called West Silchar Area across up to Indo-Bangladesh Border inhabited mainly by socio-economically and educationally backward SC,ST,OBC,MOBC and minority community people. The College is purely a rural Arts Degree College. This is basically an agricultural area as cultivation its main source of earning and livelihood of the mass people. As such, it is a challenging context for West Silchar College Family to deal with such students who come from agricultural background lagging far behind the modern and sophisticated amenities of life. In spite of all such odds, the College is committed to the attainment of its motto, vision and mission of imparting higher education along with rendering service to the students of this backward and downtrodden background. The College sincerely adheres to the distinctiveness to certain areas on its most priority and thrust as under:

1. Spreading quality higher education among the students of rural agricultural areas of the greater locality.
2. Imparting higher education to the backward classes such as SC, ST, OBC, MOBC and minority community people of the area.
3. Creating awareness among the students, stakeholders and the local people on all current and relevant issues, and also promoting social and ethical commitment against all evils towards betterment.
4. Creating awareness for female education among the marginalized sections of the society.
5. Creating sensitization to the inherent language, religion, culture, customs, music, art, style, literature, traditions, family life, food and clothing of the surrounding people in terms of Kachari heritage.
6. Providing a platform for the students for sports and games, cultural, curricular, co- curricular and extra- curricular activities.
7. Transforming the students into productive and responsible human beings leading to true patriotic citizens of the Country in real spirit.

8. Making the students responsible obedient children towards family, relatives and community.
9. Taking challenge to make the students coming from vernacular medium learn the degree course in English medium.
10. Developing and promoting ethical and moral values among the students for a better future.
11. Taking challenge to channelize the mediocre students into mainstream of academic brilliance leading to good results in the University Exams.
12. Taking challenge to augment employment opportunities for the students in the present context of competitive scenario.
13. Making West Silchar College a model centre of academic excellence and a beacon of hopes and aspirations.
14. Introducing vocational and soft courses with a view to creating employment opportunities for the students in the present competitive changing system of employment

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

1. There is a wetand in the College Campus which was earliar named Rajar Digi. The College has enough scope to utilize the same in multifarious ways. In the from of fishing, swimming, and entertainment for all the stakeholders of the College But it recures huge fund to materialise cherished dream with the historical pond.

2. There is a scope of developing a model playground as there is enough land lying unused in the College campus.

3. Presently the College does not have 12(B) and permanent affilation. These are vital requirements of the College for its upward advancement.

Concluding Remarks :

In conclusion, we would like to add a few words that we have prepared this SSR of West Silchar College, Barjatrapur, Cachar, Assam with great sincerity and honesty .We have tried our best to present the actual embodiment of physical facilities and academic matters of the College in this SSR. In spite of all our sincere efforts, if it happens to occur error anywhere in the SSR, we will try to correct the same in DVV correction stage. We do hereby submit this SSR today on 4th March, 2023 for Assessment and Accreditation of West Silchar College.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.1	**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)** Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : As per the SOP supporting documents are not available so based on that DVV input is recommended.
2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
82	70	55	94	55

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
78	70	55	85	55

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
174	196	117	187	147

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
174	196	117	187	147

Remark : As per the data and supporting documents received from HEI , based on that no. of admitted seats should not be more than sanction seats of that particular category so DVV input is recommended accordingly.

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	00	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	1.0	1.0

Remark : As per revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
07	01	02	02	05

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	01	02	02	05

Remark : As per the data received in data template based on that DVV input is recommended.

3.4.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	03	06

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	03	05

Remark : As per the revised data clarification received from HEI, based on that DVV input is recommended.

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**
	Answer before DVV Verification :
	Answer After DVV Verification :02
	Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4.42	3.98	13.58	9.99	9.15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5.5	4.24	13.7	11.11	11

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.1	**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**
	5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
656	759	230	551	470

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
656	681	230	551	470

Remark : As per the supporting documents, DVV input is recommended.

| 5.2.1 | **Percentage of placement of outgoing students and students progressing to higher education during the last five years** |

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
31	03	01	02	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
31	03	01	02	12

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
105	215	125	183	75

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
95	85	142	59	72

Remark : As per the revised data and clarification received from HEI, based on that 5.2.1.2 should be matched with 2.6.2.1 So DVV input is recommended accordingly.

| 5.2.2 | **Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)** |

5.2.2.1. *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
03	01	01	00	05

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	01	00	06

5.2.2.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	03	02	05	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
05	03	02	05	15

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	00	08	09	08

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	00	4	3	3

Remark : As per the supporting documents, DVV input is recommended.

| 6.3.2 | **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** |

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

01	00	03	01	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	03	00

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 6.3.3 | **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	04	02	01

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	04	02	01

6.3.3.2. **Number of non-teaching staff year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 7.1.2 | **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**

	5. **Disabled-friendly, barrier free environment**
	
	    Answer before DVV Verification : A. 4 or All of the above
	    Answer After DVV Verification: B. 3 of the above
	  Remark : As per the supporting documents received from HEI, based on that DVV input is recommended.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	
	    1. **Green audit / Environment audit**
	    2. **Energy audit**
	    3. **Clean and green campus initiatives**
	    4. **Beyond the campus environmental promotion activities**
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: C. Any 2 of the above
	  Remark : As per the supporting documents received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations